



CANADIAN NURSES ASSOCIATION

Certification Program Exam Development Volunteer Fact Sheet

Who are exam development volunteers?

Exam development volunteers are CNA-certified nurses who have a current certification and a minimum of three years of experience in their chosen specialty or area of nursing practice. Their experience may come from any of the five domains of nursing: administration/management, research, education, policy and clinical practice.

What do exam development volunteers do?

Exam development volunteers help to develop and/or update one exam certification specialty. To do so, they come to Ottawa for exam development sessions that last between three and five days. Volunteers can request their preference from among the three types of development sessions: competency development, item writing and examination committee. Alternatively, they can assist in the review of practice test questions from CNA's online exam prep resources. Exam development volunteers work under the direction of a psychometrist from CNA's testing company, Yardstick Assessment Strategies Inc. (YASI).

Exam development volunteers are also asked to promote the CNA Certification Program, in their workplace and/or during professional development activities, by providing information sessions and/or supporting study groups.

For a complete description of volunteer responsibilities, see the terms and conditions on each of the exam development sessions.

Benefits

Being a volunteer for one of the exam development sessions provides an opportunity to

- share your clinical expertise;
- develop new knowledge and skills;
- enhance your career;
- grow personally and professionally;
- enlarge your professional network;
- increase confidence;
- contribute to your specialty or area of nursing practice and to professional practice;
- accumulate continuous learning hours toward certification renewal (up to 35 hours per weekly session); and
- fulfil requirements by your provincial and territorial college or association for continuing competence/quality assurance in the areas of leadership and education.

Application prerequisites

- Current registration/license in Canada as a registered nurse
- Current CNA certification credential
- At least three years' experience in the specialty or area of nursing practice in which you are certified, in any of the following domains:
administration/management, research, education, policy and clinical practice.
- Currently actively working in the specialty or area of nursing practice in which you are certified
- Current e-mail address
- Current CNA membership (preferred)
- Member of national nursing specialty association (preferred)
- Submission of a current c.v./resumé (required)

Confidentiality

Exam development volunteers are required to sign a confidentiality agreement that is valid for their term with the CNA Certification Program to ensure the integrity of the program.

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